

Designated ROI Officers for the Release of Records

North Island Sites – Health Records

Location where care received	Program Area / Care Services received	Contact Information
Alert Bay <ul style="list-style-type: none"> Cormorant Island Health Centre Port Alice Health Centre Port McNeill Hospital Port Hardy <ul style="list-style-type: none"> Port Hardy Hospital Eagle Ridge Manor Sointula Health Centre	Acute Care <i>Most Hospital Services and Health Records</i> Child, Youth & Family Care Long Term Care Senior's Health Home & Community Care <i>Including Home Support</i> Public Health Nursing Centre Care Primary Care	Health Records Department Port Hardy Hospital 9120 Granville Street Port Hardy, BC V0N 2P0 Phone: 250.902.6027 Fax: 250.902.6030 Email: FOIPHH@islandhealth.ca
Port McNeill A'ekakila'as Port McNeill Primary Care Clinic	Mental Health and Substance Use (MHSU) <i>Outpatient Services</i>	See CVH below
Mt. Waddington	Mental Health and Substance Use (MHSU) <i>Outpatient Services</i>	See CRG below
Campbell River <ul style="list-style-type: none"> North Island Hospital - Campbell River General (CRG) Yucalta Lodge Gold River Health Centre / Tahsis Health Centre Sayward Primary Healthcare Clinic Community Program-Home Care-NI Continuing Health Services-NI 	Acute Care <i>Most Hospital Services and Health Records</i> Child, Youth & Family Care Long Term Care Senior's Health Home & Community Care <i>Including Home Support</i> Public Health Nursing Centre Care Mental Health and Substance Use (MHSU) <i>Outpatient Services</i>	Health Records Department Campbell River & District Hospital 375-2nd Avenue Campbell River, BC V9W 3V1 Phone: 250.286.7100 ext. 67249 Fax: 250.286.7124 Email: FOICRG@islandhealth.ca
Courtenay/Comox Valley <ul style="list-style-type: none"> North Island Hospital – Comox Valley Hospital (CVH) St. Joseph's General Hospital Cumberland Lodge Glacier View Lodge Mountain View Residential Care 	Acute Care <i>Most Hospital Services and Health Records</i> Child, Youth & Family Care Long Term Care Senior's Health Home & Community Care <i>Including Home Support</i> Public Health Nursing Centre Care Mental Health and Substance Use (MHSU) <i>Outpatient Services</i>	Health Records Department Comox Valley Hospital (CVH) 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext. 65519 FAX: 250.331.8660 Email: FOICVH@islandhealth.ca

Central Island Sites – Health Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Port Alberni</p> <ul style="list-style-type: none"> West Coast General Hospital Westhaven <p>Tofino and Ucluelet</p> <ul style="list-style-type: none"> Community Mental Health Public Health offices <p>Ucluelet</p> <ul style="list-style-type: none"> Laboratory Services 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Long Term Care</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Mental Health, Community Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services including those in Ucluelet</i></p>	<p>Health Records Department West Coast General Hospital 3949 Port Alberni Highway Port Alberni, BC V9Y 4S1 Phone: 250.731.1370 ext.48121 Fax: 250.724.8810 Email: FOIWCGH@islandhealth.ca</p>
<p>Tofino</p> <ul style="list-style-type: none"> Tofino General Hospital 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Laboratory Services</p>	<p>See CVH above</p>
<p>Chemainus</p> <ul style="list-style-type: none"> Chemainus Health Care Centre <p>Ladysmith</p> <ul style="list-style-type: none"> Ladysmith Community Health Centre Ladysmith Family Practice Clinic 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Long Term Care</p> <p>Continuing Care</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services</i></p>	<p>See CRG above</p>
<p>Nanaimo</p> <ul style="list-style-type: none"> Nanaimo Regional General Hospital Dufferin Place Kiwanis Lodge Malaspina Gardens Wexford Creek 	<p>Acute Care <i>Most Hospital Services and Health Records</i></p> <p>Long Term Care</p> <p>Continuing Care</p> <p>Home & Community Care <i>Including Home Support</i></p> <p>Public Health</p> <p>Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services</i></p> <p>NRGH Pain Clinic</p>	<p>Health Records Department Nanaimo Regional General Hospital 1200 Dufferin Crescent Nanaimo, BC V9S 2B7 Phone: 250.755.7691 ext. 53179 or 53056 Fax: 250.755.7659</p> <p>Nanaimo Email: FOINRGH@islandhealth.ca</p>

Designated ROI Officers for the Release of Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
Parksville <ul style="list-style-type: none"> Oceanside Health Center 	Services provided within Oceanside Health Centre <ul style="list-style-type: none"> Urgent Care Emergency Care Medical Imaging Primary Care (NP's) [Laboratory Services provided by Life Labs]	See CVH above
Parksville/Qualicum <ul style="list-style-type: none"> Trillium Lodge Stanford Place 	Long Term Care Home & Community Care <i>Including Home Support</i> Public Health Mental Health & Substance Use Services other than those provided at OHC	See NRGH above
Duncan <ul style="list-style-type: none"> Cowichan District Hospital Cowichan Lodge Cairnsmore Place Cowichan Valley-Primary Care <ul style="list-style-type: none"> CareBridge Clinic Kaatza Clinic 	Acute Care <i>Most Hospital Services and Health Records</i> Long Term Care Continuing Care Home & Community Care <i>Including Home Support</i> Public Health Mental Health & Substance Use Services <i>Both Inpatient and Outpatient Services</i> Primary Care	Health Records Department Cowichan District Hospital 3045 Gibbins Rd Duncan, BC V9L 1E5 Phone: 250.737-2030 ext. 44253 Fax: 250.709-3006 Email: FOICDH@islandhealth.ca

South Island Sites – Health Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
Saanich Peninsula Hospital Peninsula Nurse Practitioners & Allied Health	Acute Care <i>Inpatient and Outpatient</i> Primary Care – NPs Allied Health	Health Records Department Saanich Peninsula Hospital 2166 Mount Newton Cross Road Saanichton, BC V8M 2B2 Phone: 250.544.7676 ext: 23422 Fax: 250.652.7521 Email: FOISPH@islandhealth.ca

South Island Sites – Health Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Royal Jubilee Hospital</p> <p>Gorge Road Hospital (acute and LTC), Glengarry, Aberdeen, Mt. Tolmie, Priory, The Summit at Quadra Village</p> <p>South Island Surgical Centre (previously View Royal Surgical)</p> <p>Yates & Quadra Integrated Health Centre</p> <p>James Bay Urgent & Primary Care Centre</p> <p>North Quadra Urgent and Primary Care Centre</p> <p>Downtown Victoria Urgent & Primary Care Centre</p> <p>Health Point Care Centre (Hillside Ave)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Mental Health and Substance Use (MHSU) <i>(Inpatient Services at RJH)</i></p> <p>RJH Pain Clinic</p> <p>Long Term Care <i>(limited sites)</i></p> <p>Primary Care – NPs/Urgent Care</p>	<p>Health Records Department Royal Jubilee Hospital 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8549 ext. 18549 Fax: 250.370.8550 Email: FOIRJH@islandhealth.ca</p>

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>Victoria General Hospital (VGH)</p> <p>Westshore Urgent Primary Care Centre (WUPCC)</p> <p>St. Anthony's Nurse Practitioners</p> <p>Gorge Road Hospital Urgent Primary Care Centre</p> <p>Camosun College Medical Imaging</p> <p>Esquimalt Urgent Primary Care Centre (EUPCC)</p>	<p>Acute Care <i>Inpatient and Outpatient</i></p> <p>Urgent Primary Care</p> <p>Primary Care - NPs</p>	<p>Health Records Department Victoria General Hospital 1 Hospital Way Victoria, BC V8Z 6R5 Phone: 250.370.8111 ext. 15540 Fax: 250.727.4114 Email: FOIVGH@islandhealth.ca</p>

Designated ROI Officers for the Release of Records

Location Where Care Received	Program Area / Care Services Received	Contact Information
Queen Alexandra Centre for Children (QAC)	Acute Care <i>Inpatient and Outpatient</i> Children, Youth, and Family Mental Health (CYFMS) Services <i>Ledger House</i>	Health Records Department Queen Alexandra Centre for Children 2400 Arbutus Road Victoria, BC V8N 1V7 Phone: 250.519.6733 Fax: 250.519.6928 Email: FOIQAC@islandhealth.ca
Lady Minto / Gulf Islands Hospital (LMH) Lady Minto Residential Care Outpatient, Emergency & Continuing Care	Acute Care <i>Most Hospital Services and Health Records</i> Continuing Care Long Term Care	Health Records Department Lady Minto / Gulf Islands Hospital 135 Crofton Road Salt Spring Island, BC V8K 1T1 Phone: 250.538.4806 Fax: 250.538.4807 Email: FOILMH@islandhealth.ca
Salt Spring Island MHSU Salt Spring NPs Office	Mental Health and Substance Use (MHSU) <i>Outpatient Services</i> Nurse Practitioner (SSI NP) <i>Primary Care</i>	Health Records Department Lady Minto / Gulf Islands Hospital 135 Crofton Road Salt Spring Island, BC V8K 1T1 Phone: 250.538.4806 Fax: 250.538.4807 Email: FOILMH@islandhealth.ca

Location Where Care Received	Program Area / Care Services Received	Contact Information
<p>South Island Outpatient Mental Health and Substance Use Records</p> <p>General Psychiatry Services, Schizophrenia Services, Mood Disorders Services, Anxiety Clinic, Integrated Mental Health Crisis Response Team (EMHS)</p> <p>USTAT/Group Services, Developmental Disability Mental Health Team, Adult Addiction Outpatient Services, Withdrawal Management Services, Assertive Community Treatment (ACT) Team, Perinatal Mental Health Services, MHSU Outreach Teams, MHSU Housing & Seven Oaks</p> <p>Residential psychiatry visits at Glengarry, Aberdeen, Mt. Tolmie, Oak Bay Lodge, Priory/Heritage Woods (JDF), The Summit & Quadra Village</p>	<p>Mental Health and Substance Use (MHSU) Outpatient Services</p>	<p>MHSU, Island Health South Island 2328 Trent Street Victoria, BC V8R 4Z3 Phone: 250.370.8111 ext.12499 Fax: 250.519.1616 Email: FOIMHSU@islandhealth.ca</p>
<p>South Island Health Units</p> <ul style="list-style-type: none"> • Goldstream CHS • Esquimalt Health Unit • Victoria Health Unit • Saanich Health Unit • Gordon Head/Oak Bay CHS • Peninsula Health Unit • Salt Spring Island Health Unit 	<p>Community Health</p> <p>Community Health Services & Home and Community Care <i>Including Home Support and Seniors Outreach Team (SORT)</i></p> <p>Public Health</p> <p>Community Children, Youth, and Family Mental Health (CYFMS) Services <i>Community Counselling services</i></p> <p>Excludes Nurse Practitioner requests</p>	<p>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: FOI@islandhealth.ca</p>

All Island Health

Location of Records	Record Types	Contact Information
<p>Any Island Health location (Corporate Records)</p>	<p>Purchasing/Contracts</p> <p>Patient Care Quality Records</p> <p>Licensing Records</p> <p>Environmental Health Including Tobacco Control</p> <p>Finance Records</p> <p>Supplies/Equipment Service Contracts/Capital Equipment Purchases</p> <p>Other Corporate Records</p> <p>Employee Records (Payroll, Job Description, HR, Benefits, Occupational Health & Safety) <i>Please submit requests for employee records using our Employee Records Request Form available on our website</i></p>	<p>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: FOI@islandhealth.ca</p>
<p>All Contracted Long Term Care Sites or Affiliates of Island Health</p>	<p>Health Records for subsidized beds in contracted Long Term Care sites <i>Island Health is only able to obtain Health Records for subsidized beds in contracted Long Term Care facilities. For Health Records for non-subsidized beds or for other records, please contact the contracted Residential Care site directly.</i></p>	<p>Island Health Corporate FOI Office Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: FOI@islandhealth.ca</p>