President & Chief Executive Officer Expense Reporting Template

Quarter: (April 1 - March 31, 2024)	
CEO Name: Kathryn MacNeil	
Health Authority: Island Health	

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Health Authority: Island Health		T	Т	
Catagory (all conference valeted costs identified in concepts actorony helpsylv	Amount Reimbursed:	Date	Dumass.	Origin / Docating tion / Location
Category (all conference related costs identified in separate category below):	(Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed) ¹				
	172		Leadership session in Nanaimo April 4th & Board Engagement April 5th	Nanaimo, BC
	349		HEABC Board Meeting	Vancouver, BC
	390		Board Meeting	Nanaimo, BC
	72		Quality Forum	Vancouver, BC
	263	3-Jul-23	Board Engagement	Cowichan Bay, BC
	173	19-Jul-23	Engagement Meetings	Campbell River, BC
	343	6-Oct-23	Board Engagement	Courtenay, BC
	327	02-Nov-23	CEO Forum	Toronto, ON
	192	19-Nov-23	Island Health Mid-Year Check-In	Nanaimo, BC
	193	27-Nov-23	VI Partnership Accord Steering Committee Meeting	Nanaimo, BC
	300	28-Nov-23	Restorative Leadership Symposium	Vancouver, BC
	293	06-Dec-23	Board Engagement	Salt Spring,BC
	170		Board Engagement	Cowichan Bay, BC
	202		Accountable Leader Program Director Refresh Meeting	Nanaimo, BC
Air, Ferry, Other Travel (list separately, insert lines as needed) ^{1,3}				
,	40	5-Jun-23	Quality Forum (taxi)	Vancouver, BC
	22		HEABC Board Meeting (taxi)	Vancouver, BC
	16		BC Patient Safety Quality Council Meeting (public transport)	Vancouver, BC
	6		HEABC Board Meeting (public transport)	Vancouver, BC
	375		HEABC Meeting (public transport)	Vancouver, BC
	375			
	1		HEABC Meeting (airfare)	Vancouver, BC
	48		Quality Forum (taxi)	Vancouver, BC
	372		NRGH ICU Opening (airfare)	Nanaimo, BC
	750		HQBC Meeting (airfare) (to be reimbursed)	Vancouver, BC
	770		UBCM Meeting (airfare)	Vancouver, BC
	1,082		CEO Forum (airfare)	Toronto, ON
	39		CEO Forum (taxi)	Toronto, ON
	16		CEO Forum (taxi)	Toronto, ON
	47		CEO Forum (taxi)	Toronto, ON
	116		Restorative Leadership Symposium (ferry)	Vancouver, BC
	12		Restorative Leadership Symposium (taxi)	Nanaimo, BC
	30		Restorative Leadership Symposium (Uber)	Vancouver, BC
	13	29-Nov-23	Restorative Leadership Symposium (taxi)	Nanaimo, BC
	47	06-Dec-23	Board Engagement (ferry)	Salt Spring,BC
Conferences (List separately and list all expenses if applicable, insert lines as needed) ¹				
Conference A: Healthcare Leadership Conference				
Air Fare	-			
Accommodation				
Meals				
Car rental, taxi or other transportation (list separately)				
Other expenses				
Registration fee	230	29-Jun-23		Virtual attendance
Amount recovered for Conference A (if applicable)				
Sub-total Conference A	230			
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	Amount Reimbursed:			
Category (all conference related costs identified in separate category below):	(Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Conference B: Canadian College of Health Leaders Conference				
Air Fare				
Accommodation				
Meals				
Car rental, taxi or other transportation (list separately)				
Other expenses				
Registration fee	1,288	13-Feb-24		Halifax, NS
Amount recovered for Conference B (if applicable)				
Sub-total Conference B	1,288			
Other Expenses (list separately, insert lines as needed) ¹				
	300	29-Sep-23	CEO Forum Registration	
	706	03-Jan-24	CCHL Course	
	475	29-Jan-24	CCHL Membership	
	21	28-Mar-24	ICD Webinar Organisational Resilence	
Other Amounts Recovered (list separately, insert lines as needed) ²				
	(750)	5-Oct-23	HQBC Meeting (airfare reimbursement)	Vancouver, BC
Mileage, Parking, and Tolls (total for the year)				
Mileage	1,169			
Parking	140			
Tolls				
	1	I		

270

11,466

Notes:

Meals (total for the year)

- 1 Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
- 2 Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.

Total

- 3 Includes car rentals, taxis, public transport.
- 4 Quarterly reporting end dates for fiscal 2023/24 are: Q1, June 22nd; Q2, Sept 14th; Q3, Dec 7th; and Post Audit, June 27th. HAs to post reports by 4 weeks of end date.
- 5 Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.