

MEMORANDUM



Date: September 27th, 2024

To: Long Term Care & Assisted Living Facilities, Island Health Region

From: Laura Hoyseth, Public Health Immunization Operations Coordinator, on behalf of the Population & Public Health Immunization Program

SUBJECT: Fall Immunization Campaign for COVID-19 and Influenza in LTC & AL sites

Clinic Requirements:

- It is required that LTC host clinics and recommended that AL sites host clinics.
- Reporting is required for all LTC sites for Ministry of Health purposes.
- Reporting is required for AL site that host clinics for vaccine management purposes.
- Influenza Immunization Status Reporting for HCWs to be completed by December 31, 2024
 - Through direct reporting WHITE/ESS for Island Health sites.
 - Using the Influenza Immunization Status Reporting form for all other sites.
- The Clinic Tally Form acts as your report of resident immunization to Public Health for Ministry of Health requirements.
- Sites must ensure that completed Clinic Tally Forms are submitted within 48 hrs of clinic date.

Recommended Products & Product Timing:

- Influenza
 - Flud TIV is the recommended product for 65+ population.
 - Fluzone QIV is available through public health for <65 population.
- COVID-19 Fall booster product is mRNA vaccine, with Monovalent KP.2 formulation.
 - Moderna product is available for LTC and AL residents and staff.
 - Pfizer is available for 12+ general population.
- 3 months minimum spacing from a previous dose of COVID-19 vaccine is permitted, for operational purposes. Refer to BCCDC Biological Pages prior to vaccine administration.

Vaccine Ordering:

- Sites may begin placing Vaccine Orders September 27th, 2024, for earliest pick up October 4th, 2024.
- Allow 5 business days for your order to be processed and ready for pick up
- Sites should order their own vaccine.

Documentation:

- COVID-19 & Influenza vaccine must be documented in ImmsBC.
- New Service Delivery Locations for LTC & AL must be used
 - Public Health will transfer vaccine in ImmsBC prior to scheduled clinic date and time from HA holding point to LTC facility.
 - LTC Immunizers (staff or pharmacy) must ensure they are documenting in the correct LTC service delivery location for their facility.
 - *If you cannot find your LTC service delivery location, please contact PPH Info Systems Support.*
- New Reason for Immunization must be used:
 - Choose one of the following reasons: LTC Resident, LTC Staff, AL Resident, AL Staff.
 - Do not use: "routine", "high risk", or any other reason for immunization.

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Up to date resources and forms:

[COVID-19 & Influenza Vaccine Information for Long-Term Care and Assisted Living Facilities | Island Health](#)

Questions:

- Vaccine Ordering & Tally Reporting: PublicHealthVaccineManagement@islandhealth.ca
- ImmsBC Account & Documentation Support: PPH.InfoSystems.Support@islandhealth.ca
- Clinical Support & Questions: PublicHealthImmunizationSupport@islandhealth.ca
- Operational Inquiries and Reporting of Influenza Immunization Status for HCWs: PublicHealthImmunizationOperations@islandhealth.ca